



XPRESS TIP

View and/or Download current Open Orders – by Part Number

Registered Users, upon sign in, can access their **Open Orders**. View and/or filter on the website page, or Download to Excel

XPRESS ACTION Most popular actions of registered users

Stock Upload / Quick Order
 UPLOAD all orders for accounts associated with my user name

Price and Availability
 UPLOAD or ENTER part numbers and quantity to obtain information

Cross Reference Exchange
 UPLOAD competitive part number(s)

My Orders Portal
 VIEW open orders, order history and order notifications

Open Orders Report
 DOWNLOAD all orders for accounts associated with my user name

Open Orders
 Click here to view all open and in process orders

Display By: [Order Level](#) | Item Level

My Open Orders

Full Open Order File - All Ship To Locations
Return to My Orders
Advanced Search
Clear Filter
Download
Request to Cancel Order

Part Number	Ship To	Order Number	Customer PO	Order Type	Ordered Qty	Open Line Qty	Date Ordered	Promise Date	Line Item Status
<input type="text" value="Filter Results"/>		<input type="text" value="Filter Results"/>	<input type="text" value="Filter Results"/>						



Xpress Action – select **Open Order Report** for immediate download